



## **JOB DESCRIPTION**

### **Job Title: Laundry Assistant**

**Based:** Olton, Solihull, B27 6PF

**Salary:** £15,870 pa for 35 hours per week

### **Job Role:**

Sir Josiah Mason Trust (a well-established charitable housing and care provider in Olton, Solihull) currently has a vacancy for a full-time Laundry Assistant to work in its residential care home in Olton, Solihull.

As a charity, our ethos is to put our residents' care and wellbeing at the heart of everything that we do. We are a values driven organisation and it is important that our staff share those values.

Our team of laundry assistants are responsible for maintaining a high standard of order/tidiness within the laundry area; keeping our residents' clothing and bed linen looking and feeling great; washing, drying, ironing and repairing items as needed. The team put away clothes in residents' rooms and maintain linen stocks for day to day use.

### **About You**

Ideally we are looking for someone with experience, although we will provide relevant training. You will also need excellent time management and organisational skills. Just as importantly however we are looking for people with good communication skills, who are caring and kind and sensitive to the needs of older people.

As the post involves working with vulnerable adults, a DBS check will be taken up for successful candidates by the Trust.

### **What we offer:**

We continue to reward our staff with competitive pay rates and a number of employee benefits including:

- Starting on 31 days holiday inclusive of Bank Holidays (increases with service)
- An annual 'wellbeing' day for all staff
- Company sick pay
- Pension scheme
- Employee Assistance programme
- Flexi-time Scheme
- Long service awards
- Ongoing career development training

### **Equal Opportunities:**

We are proud to be an **equal opportunity employer**. We celebrate diversity and are committed to creating an inclusive environment for all employees.

**Equal Opportunities:**

The Trust is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

**Closing Date: 17<sup>th</sup> March 2020**